

Instructors Wanted! Cal Poly is looking for interested individuals to teach surveying classes. Contact Tom Mastin at tmastin@calpoly.edu



Parallax

Newsletter of the Central Coast Chapter of the
California Land Surveyors Association

June 2015

Volume: 19

Issue: 06

NO JUNE 2015 MEETING

NEXT MEETING IS ON JULY 22

IT WILL BE FOCUSED ON MONUMENT PRESERVATION

FRED SCHOTT (1935-2015)

FROM ASCE SLO BLOG

Written by Jillian van Enckevort, SE Fred Schott & Associates

Just over fourteen years ago I was packing my car for spring break when I got the phone call. It was Fred Schott calling to offer me an interview for a summer internship. I had just finished my third year finals for the Architectural Engineering program at Cal Poly and little did I know my hardest test of the week was yet to come. I spent the afternoon sitting across from the man who would become my mentor as he quizzed me about everything I had learned in my years at school, and then told I didn't know anything yet. There may have even been a few Berkeley/Cal Poly comparisons mixed in there. However, I must have passed because I have worked for Fred every day since!

Just about everyone you talk to in the engineering/construction industry on the central coast has a "Fred Schott" story and his reputation extends even greater distances. His years pitching softballs and running one of the biggest engineering firms in the area are just a couple of the many stories I have heard. I was a



personal witness to a somewhat calmer version of that man. When I joined his company, he had dramatically reduced the size of his firm so he could step away from the roll of "business man" and get back to the engineering he loved. Just five short years ago you could still find him climbing the sides of concrete trucks to check the quality of the mud. He did not just love his job, he lived it. His mind was constantly working, numerous mornings I would arrive at the office and before I could even set down my bag he would be at my desk with an idea that had come to him in his sleep.

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PRESIDENT'S MESSAGE

from Jonathan Walsh



Happy June and Happy Summer to you one and all. I must start this on a sad note, I am sorry for that, but I will share a miracle and history with you as well. I am very sorry to say that we lost Fred Schotts last month. Fred has been an icon in our area for many many years. Fred was a regular at our monthly meetings and our annual BBQ's. Just last summer before last, Fred brought his new wife to the BBQ. He was so proud to introduce us to his new gal. I attended Fred's memorial last Saturday, May 30, at the San Luis Obispo Veterans Memorial Building. I was honored to speak as Chapter President on behalf of the CCC CLSA, and as a friend of Fred's. There were many local faces at the memorial and several CCC CLSA members. There were many nice tributes to Fred, he will be missed. In my talk about Fred, I mentioned how Fred was not a fan of global warming and was not going to agree with most anything that John Lindsey had to say at a meeting that I had set up as Vice President. I also mentioned that our monthly meetings will be a bit shorter without Fred there to

"discuss" things. One more thing I had mentioned was how encouraging Fred was to me as a young Land Surveyor. Later, when I became an officer in the Chapter, Fred encouraged me all the way to the President. That meant something to me, that Fred Schotts would go out of his way, and take a moment of his time to say an encouraging word to little ol me. Thank you Fred. You will be missed by many. Fred was active in many associations, and those officers also gave very interesting tributes to Fred. Several of his children spoke of their father and of their families' memoirs. It was a tribute fit for Fred, and I am sure he would have approved.

There will be some great Fred stories at the Annual CCC CLSA Summer BBQ, August 16, 2015. I made it a point to stop and talk to Margret Schotts, Fred's widow, and invited her to the BBQ. The venue is the same, Cuesta Park, San Luis Obispo. Fargen Surveys will put together one of the best Santa Maria Style BBQ's around! I hope that I will give away many many prizes (so get those donations going now), please come join us for a fun family day.

We are also having a July meeting this summer. This is new, as we usually do not meet in July. We are having a Monument Preservation meeting. Ron Helm will give an interesting talk about what we can all do to help preserve monuments. I listened to Ron's talk last January at the Fresno State Conference. Ron is interesting and very well spoke. The Professional Practices Commit-

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2015

Central Coast Chapter

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Fred Schott from Page 1

I still cannot fathom how he knew all that he knew. This was a man who could do moment distribution in his head. He was an expert in concrete mix design, designed steel plate shear walls before they were allowed, and pushed the limits of Structural Engineering at every turn. He had a love-hate relationship with computers; he loved getting rid of the pencil lead, eraser shavings and vellum, but hated when "new" engineers would rely on them without knowing how to do the calculation by hand first. He had to put some of that aside with our recent time-history damper analysis work, but he could still spot a modeling error within min-

utes of looking at our computer results.

He would accept any engineering challenge given him. He saved

miles of our coastline with seawalls, designed huge antenna foundations and a 90 foot tall rolling scaffold for the military, pulled an earthquake damaged house back into place with a holdown bracket, threaded

rod and a wrench and repaired an entire building of HVAC damaged shear walls with, you guessed it, steel plate shear walls. Fred was truly the "MacGyver" of structural engineering.

Fred spent almost 80 years on this earth with his mind still as sharp as a tack, and I am beyond thankful for the years I was able to spend learning from him. He truly was the greatest engineer I will ever know and he was right, I didn't know anything. I will spend the rest of my career trying to remember everything he taught me.

Fred was truly the "MacGyver" of structural engineering.



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President's Message from Page 2

tee is working on is getting a list of names together of local officials from government agencies. We have cities, county and state people in mind. We plan on inviting them to the meeting and have the Chapter pick up the dinner bill. If there is someone that you have in mind that would be beneficial to invite, please let me know.

Before you know it, September will be here, and that means new officer nomination meeting. We always need people to help. If there is an issue or interest you have, let someone know or better yet, volunteer for a committee or to become an officer. I have found it very challenging, interesting and an honor, to serve this chapter for the last four and half years. I look forward to the last part of this year as president and a year as director is something that I am sure will be rewarding. That state business can be a challenge to say the least.

September is also my annual birthday trip to Yosemite. I just returned from there this week. To me, there is no more magical place on earth than Yosemite. I took an Army buddy of mine and his seventeen-year-old son. His dad and I were stationed in Wertheim, FRG. That is Federal Republic of Germany, as the Berlin Wall had not yet fallen. We have remained friends since 1985 even though he lives in Florida. His son was born severely handicapped. He has had over one hundred surgeries in his young life. They all helped, but none were good enough to make him be able to walk. Then my friend was just goggling the disease one day and found a doctor at Stanford that

specialized in this disease. They emailed and talked on the phone. The doctor did not want the volumes of medical records that have been amassed by now, instead he wanted to see the kid walk, or crawl or move however he does. So, over a couple of Skype video conference calls, the doctor accepted him as a patient. Two surgeries and a year and a half later and the boy is walking!!! He has worked very hard; he is a determined young man. I could go on and on about what a

September is also my annual birthday trip to Yosemite. I just returned from there this week. To me, there is no more magical place on earth than Yosemite.

miracle this boy is, the doctor was and both Stanford University Medical Center is and The Ronald McDonald house is. He still uses arm canes, and a wheelchair, but he will get stronger and better. What I learned besides how challenging life can be in a wheelchair is how

bad the infrastructure is for wheelchair bound people. The handicap ramps we all have been working on all over the place are a drop in the bucket! Yosemite has done an o.k. job and there is improvements going all over the area, but we were stranded several places. There were times when they just do not have a ramp off a curb, or back on to the curb. My friends were very used to it, it was them that said that Yosemite was doing an ok job, and it was me that was getting mad. So, the next time you stake a ramp, put yourself in their shoes, rather in their chair. The yellow truncated domes are murder too, by the way! They are difficult to push through and are a direct hit on the spine of the chair bound person. I was truly humbled by this young man and the life he lives.

Lastly, I give you a bit of history. I write this on June 5, 2015, the 30th anniversary of Ferris Bueller's Day Off, and way more important than that, the day the Triple Crown was won by American Pharaoh, after a thirty-seven year drought.

Thank you all and please write something for our Editor to print. Tom Mastin is always wanting interesting articles.



EDITOR'S CORNER

GRANDPA, WHY ARE YOU ALWAYS SMILING

by: Tom Mastin



It has been a tough month since I last wrote. The legendary Fred Schott passed away and one of our own, Mark Lewis had a horrible accident. Luckily Mark is recovering quickly which is good news. In fact it was when I was talking to Mark when I remembered that life is good and choosing land surveying as a

profession was a good choice. I have met and become friends with a lot of interesting, some might call odd, surveyors. The common thread is they are honest, caring and generally optimistic people.

Over the last 5-10 years we have been hearing about the demise of land surveying as a profession. As best I can tell is the main reason there is concern about the demise of the profession does not have to do with the fact that new technology has replace land surveying, it does not have to do with the fact that other professions have taken over the areas of expertise that land surveyors have, it does not have to do with the fact that you can't make a living as a land surveyor. No, the sole reason seems to be the fact that the average of land surveyors is rising because no one is going into the profession.

That fact is being contradicted by the Annual Salary and Benefit survey in the June 2015 issue of P.O.B. which can be found at <http://www.pobonline.com/>. What they found is that the number of respondents under 45 has jumped from 27% in 2014 to 35% in 2015. Of course that doesn't tell the whole story and still that means 65% are over 45. However it is showing a trend of new people coming into the profession. There is a demand for land surveyors and it is being shown by the younger age of the respondents and the higher salaries being paid.

Sure when you read all the articles in P.O.B. the author's pictures look like photos of your grand-parents. That is only because the old like to pontificate, at least that is what I am being constantly told at home. We are clearly seeing newer members of our chapter stepping up to take leadership roles both locally and statewide, although we are still seeing a lot of old pontification going on.

One concept we have to keep in mind is that we are regulated by the State for the protection of the public. When it comes to protecting the public, land surveyors are unique in that for the most part it is the public's property that is being protected. We have that unique right to provide professional opinion of where a person's record title interest lie. One thing I have learned, is that much of the public take their property rights very, very seriously. Some I would say even go overboard in their concern for their property rights, but that is another article.

In an article in that same edition of P.O.B. Jeffery Lucas PLS Esq. who never has a problem pontificating brings up an interesting point about why there is a high percentage of complaints against land surveyors compared to other engineering disciplines.

In an article in that same edition of P.O.B. Jeffery Lucas PLS Esq. who never has a problem pontificating brings up an interesting point about why there is a high percentage of complaints against land surveyors compared to other engineering disciplines. This fact was brought up by Ric Moore when he came to our meeting last fall. Mr. Lucas reminds us that as land surveyors we have much more interaction with the public then most engineering disciplines. In fact when we do a boundary survey we interact with not only our clients but our clients neighbors. That interaction may be verbal or it may be through the placement of an iron pipe through the neighbor's irrigation system. If you think about it, every boundary survey makes one side happy and one side un-happy. So if you think about it we are lucky (or possibly professional) that we don't have many more complaints.

I am now going to do the one thing I try to avoid

and that is tell a personal surveying story to emphasize the point I just made. You would be best to skip this paragraph. I had a client who owned three parcels in a very odd shaped block in San Luis Obispo. The original lots had all been reconfigured by deeds into odd shapes. As always the descriptions were poorly written and conflicted with each other. I did my best to determine my client's record title interest and then monumented those interest. I let my client know that I had completed the field survey and there appeared to be some possible encroachment issues. Now I liked this client and for the most part we understood each other. However, about 3 hours after I let him know that the field survey was complete I received a call from an extremely irate neighbor (extremely is understating) who said (eliminating all the "colorful" comments) "your

client just cut down my fence with a chain saw and when I asked him what the **** he was doing, he said 'call Mastin, because he told me I could do this' so I want to know why the **** he can do that". As with all these types of calls I used to get, I asked if we could meet face to face, as for some reason people tend to be more reasonable when you are standing in front of them. I headed out to the neighbor's house and sure enough my client had chain sawed down a perfectly good fence. I first told the neighbor that I did not even suggest that doing that was a good idea, but that I had surveyed my client's property and found that the fence appeared to be encroaching. At this point trying to explain all the legal fine points of boundary retracement was not going to help. So I let the neighbor vent for a while, showed him the monuments that we had

set and provided him a copy of the Record of Survey in progress. As I say, I liked this client, but not at this particular time. So I did something, possibly unprofessional, but very satisfying. I mentioned to the neighbor that actually I had surveyed all three parcels of my clients in this block and that one of his was on the other side of the neighbor's property. Then I mentioned that on that side, my clients fence was actually encroaching onto the neighbor's property and that if needed I had a chain saw the neighbor could borrow.

So do what you can to make sure you enjoy your life. You are off to a great start by being in a profession that is mostly enjoyable and rewarding. Remember however to do everything in moderation, including work. If you need inspiration, I have plenty of pictures of my grandson.

**Central Coast Chapter
CALIFORNIA LAND SURVEYORS ASSOCIATION
2015 Membership Form**

Name: _____
 Email Address¹: _____
 Company/Agency: _____ Primary Contact²
 Phone: _____
 Are you: LS LSIT RCE Other
 State CLSA: Life Corporate Affiliate Student Associate None

1. This is where Parallax and all other chapter correspondence is to be sent
2. Check if you should be the primary contact for the company or agency

Chapter Dues \$20.00 per Person (Yearly Dues)

Please Make Check payable to: **Central Coast Chapter CLSA**

Send Payments to : David Karp
 543 Andrea Cir.
 Paso Robles, CA 93446

I am also contributing \$ _____ for Scholarship Fund
 I am also contributing \$ _____ for Trig-Star Fund

Please review the attached bylaws for the Central Coast Chapter. The portions in blue are optional and the remainder needs to be included in the bylaws. Please be prepared to discuss any proposed changes or additions at the next meeting. The Board of Directors has requested a response from each chapter by the July 24 board meeting.

Our bylaws committee has reviewed these and this is what we are recommending. The committed members are Ian McClain, Cristy Fry and Linda Richardson.

Thank you for your cooperation.

Linda Richardson

BYLAWS
of the
CENTRAL COAST CHAPTER
of the
CALIFORNIA LAND SURVEYORS ASSOCIATION, INC.

ARTICLE 1

NAME & LOCATION

SECTION 1.01 CHAPTER DEFINED

The official name of this chapter is "Central Coast Chapter, hereinafter referred to as the "Chapter" of the California Land Surveyors Association," hereinafter referred to as the "Association."

SECTION 1.02 PRINCIPAL OFFICE

The principal office of the Chapter for the transaction of its business is the office of the Secretary/Treasurer or such other location as determined by the Chapter Executive Committee.

SECTION 1.03 AUTHORITY OF ASSOCIATION OVER CHAPTER

Each chapter is a subsidiary organization of the Association. The chapter shall meet all requirements of the Association Articles of Incorporation and Bylaws. No chapter shall take any action or publicly espouse any position contrary to any provision of the Association Articles of Incorporation, Bylaws, or any resolution or motion of the Association Board of Directors.

The chapter's charter is subject to the authority of the Association. Copies of all contracts shall be submitted to the Association office. Copies of the books and records of the Chapter, including all financial records, shall be made available to the Association at any reasonable time, and the Chapter shall cooperate fully with the Association in preparing and filling tax returns and other documents as may be required by law.

ARTICLE 2

MEMBERSHIP

SECTION 2.01 CLASSES OF MEMBERSHIP

No person shall be eligible for membership in the Chapter unless such person is eligible for membership in the Association.

The classes of membership in the Chapter shall be as follows:

(a) A Corporate Member is a member having the right to vote on matters of the Association when a vote of the members is required. Each Corporate Member shall be a member of one of four subclasses:

1. A Regular Corporate Member may be any person licensed as a Land Surveyor or Photogrammetric Surveyor in the State of California, but not fulfilling all requirements of a Life Corporate Member.

2. A Life Corporate Member may be any person who is licensed as a Land Surveyor or Photogrammetric Surveyor in the State of California, has had at least twelve years continuous membership in the Association, who has achieved a level of distinction in the land surveying profession due to his or her dedicated service to the Chapter, widely recognized achievements furthering the good of the profession, or other significant accomplishments in the profession of land surveying deserving of a special tribute. A Life Corporate Member may also be any person who has served honorably as a President of the Chapter. Life Corporate memberships must be approved by the Chapter.

3. A Retired Corporate Member may be any a person who is licensed as a Land Surveyor or Photogrammetric Surveyor in the State of California, has had at least ten years continuous membership in the Chapter, has retired from active practice, and is either at least sixty-two years of age or is permanently disabled.

4. A CE Corporate Member may be any person who is a Registered Civil Engineer who is authorized to practice land surveying, pursuant to Article 3, Section 8731 of the Professional Land Surveyors Act. A CE Corporate Member must be actively practicing land surveying and show sufficient proof thereof.

(b) An Associate Member may be any person holding a valid certificate as a Land-Surveyor-in-Training but not licensed as a Land Surveyor or Photogrammetric Surveyor by the State of California.

(c) An Affiliate Member may be any person interested in the field of surveying but not licensed as a Land Surveyor or Photogrammetric Surveyor by the State of California and not holding a valid certificate as a Land Surveyor in Training, who in their profession or vocation relies upon the fundamentals of land surveying.

(d) A Student Member may be any student who at the time of membership attends a junior college, college or university, in either a part or full-time capacity and who expresses an interest in surveying and does not qualify for membership in any other classification.

(e) An Honorary Member may be any person who is not eligible to be a Corporate Member, but whose professional attainments in surveying or closely associated fields have gained a broadly acknowledged eminence, or who has given special service to the Chapter or its objectives.

(f) A Sustaining Member may be any person, company, or corporation who through their interest in the land surveying profession desires to support the purposes and objectives of the Chapter. Acceptance of a Sustaining Member is not a Chapter endorsement of any products or services offered by the Sustaining Member

SECTION 2.01.1 MEMBERSHIP OBLIGATION

Membership in the Chapter shall be conditioned upon agreement by the member to abide by the Chapter Bylaws, resolutions and/or approved motions of the Chapter. Nothing in this section prohibits a member from proposing changes to the Chapter Bylaws.

SECTION 2.02 MEMBERSHIP IN ONE CLASS AND TERM OF MEMBERSHIP

Membership may be only in the highest classification available for which the member qualifies. Each member may belong to only one class and, if applicable, subclass of membership. The term of each membership shall be for a one-year period commencing on the first day of January and ending on the last day of December except that the term of a Life Corporate or Honorary Membership is, subject to the requirements set forth in these bylaws, for life. If a member is admitted by the Chapter to a different class of membership than that member previously held, the membership in the previous class shall be automatically terminated.

SECTION 2.03 APPLICATION FOR MEMBERSHIP

All applications for membership shall be submitted by the applicant on a form approved by the Chapter Executive Committee. Each application shall clearly prove that the applicant fulfills the requirements for the class of membership for which the application was filed.

SECTION 2.04 APPROVAL OF MEMBERSHIP

All applications shall be examined by the Chapter Secretary/Treasurer. If an application is deemed correct and complete, the Chapter Secretary/Treasurer shall approve the application and the member shall be admitted.

Complete and correct renewal applications are deemed automatically approved upon timely receipt of the application and dues.

SECTION 2.05 APPROVAL OF LIFE AND HONORARY MEMBERSHIP

Life membership must be applied for and approved by the Chapter. Application for Life Membership shall be made on a form approved by the Chapter Executive Committee or by nomination by a member in good standing. After an application for Life Corporate Member is determined to be complete and correct, and that the applicant fulfills all prerequisites for a Life Corporate Member, the Chapter Secretary shall place a resolution on the agenda of the next regular meeting of the Chapter. A resolution approving each Life Corporate Member must be passed by a majority vote of the Chapter. The Chapter Secretary shall notify the member of approval or denial by the Chapter. Upon receiving Life Membership from the Association, the Chapter will automatically grant Life Membership in the Chapter.

An Honorary Membership may be granted to a person fulfilling the requirements for such membership by resolution of the Chapter approved by a two-thirds majority. The Chapter Secretary shall notify the Honorary Member of such action unless it is to be presented at a ceremony.

SECTION 2.06 FEES AND DUES

The Chapter annual dues and all assessments shall be recommended by the Chapter Executive Committee and approved by a majority of those voting at a Chapter meeting. Dues shall be due on the first day of January of each year. Assessments shall be due and payable as specified in the motion establishing them. If dues for the renewal of membership are not paid by the first day of January, the member shall be carried on the rolls as a member not in good standing until paid or until the first day of July or as set forth under provisions for terminating membership described below.

SECTION 2.07 NUMBER OF MEMBERS

There shall be no limit to the number of members that the Chapter may admit [except that only one Honorary Member may be admitted each year.](#)

The Chapter shall maintain a minimum of 10 Corporate members in order to maintain their charter.

SECTION 2.08 ASSOCIATION MEMBERSHIP

Each Chapter member shall become an Association member within one year following their admission to the Chapter as provided in Section 8.07 of the Association's bylaws. The Chapter membership of any person who fails to become an Association member, as described above, shall be automatically terminated and all dues and assessments paid to the Chapter shall be forfeited. Nothing in this section shall prohibit a member from having membership in more than one chapter.

SECTION 2.09 ADMISSION TO THE ASSOCIATION

Association admission, entrance fees, dues, and assessments are separate and controlled by the Association. The Chapter shall not be responsible for making application to the Association on behalf of a Chapter member, nor for the notice to a Chapter member of the status of any Association membership application.

SECTION 2.10 SUSPENSION AND EXPULSION

A member may be suspended, or expelled for cause by the Chapter. Cause shall include a failure, in a serious degree, to (1) observe the Bylaws and rules as prescribed by the Chapter, (2) abide by the lawful decisions of the Chapter or to engage in any conduct which is deemed by the Chapter contrary or prejudicial to the interests and/or purposes of the Chapter.

Suspension or expulsion shall require a two-thirds vote of the total number of voting members of the Chapter. The discipline shall occur only after the Chapter Secretary provides at least fifteen days prior written notice of the charges pending against the member. Notice shall be sent by first-class or registered mail to the last address of the member shown on the Chapter records. The notice shall also advise the member of the member's opportunity to be heard, orally or in writing, by the Chapter or its designee. The Chapter or its designee shall determine whether cause exists and the appropriate discipline, if any.

SECTION 2.11 TERMINATION OF MEMBERSHIP AND REINSTATEMENT

Any person's membership in the Chapter shall automatically terminate upon:

- (a) failure to pay dues as outlined in Section 2.06
- (b) receipt of a written or electronic resignation by the Chapter Secretary/Treasurer. Such resignation shall not relieve the member so resigning of the obligation to pay any dues and other charges previously accrued but not paid.
- (c) revocation of the license, registration or certificate that qualified the person to attain
Corporate Membership or Associate Membership in the Chapter.
- (d) the expulsion of the member from the Chapter.
- (e) the death of the member.

No dues shall be refunded to any member whose membership terminates for any reason.

Any member whose membership is terminated as provided in subsections (a) through (d), above, may be reinstated on such terms as the Chapter Executive Committee may deem appropriate.

ARTICLE 3

CHAPTER MEETINGS

SECTION 3.01 CHAPTER MEETINGS

A Chapter meeting is a meeting of the general membership at which Chapter business may be discussed and voted upon. Chapter meetings shall be held regularly, a minimum of four times per year, at such time and place determined by the Chapter Executive Committee. In advance of each regular Chapter meeting, the Secretary/Treasurer shall notify, in writing or electronically, each member of the time and place of the meeting. Only that business specified in the notice of the meeting shall be transacted at any Chapter meeting.

SECTION 3.02 VOTING PRIVILEGES

All Chapter members in good standing shall have equal voting privileges. Only Chapter members who are also Corporate members in good standing with the Association shall have the right to vote on chapter business concerning Association matters.

SECTION 3.03 SPECIAL MEETINGS

A special Chapter meeting may be called by the President, the Executive Committee, or at least ten percent (10%) of Corporate Members in good standing. The purpose of the special Chapter meeting shall be stated in the notice. Only that business specified in the notice of the meeting shall be transacted at any Chapter meeting. Notice of the meeting shall be given not less than ten days before the date of the meeting.

SECTION 3.04 QUORUM

A quorum for a Chapter meeting shall be ten percent (10%) of the Chapter members in good standing.

ARTICLE 4

OFFICERS & ELECTIONS

SECTION 4.01 CHAPTER OFFICERS & DIRECTORS

The Chapter Officers shall be President, Vice-President (or President-Elect), Secretary/Treasurer, and Immediate Past President. The Officers shall perform the duties prescribed in these bylaws and in the parliamentary authority adopted by the Chapter.

The Chapter shall elect Directors, pursuant to Section 4.07 of these bylaws, and may also elect up to two (2) Alternate Directors, if it so chooses.

SECTION 4.02 QUALIFICATION OF OFFICERS & DIRECTORS

Each Chapter Officer shall be a Chapter and Association member in good standing. The_Director(s) shall be Corporate members.

SECTION 4.03 TERM LIMITS OF OFFICERS & DIRECTORS

The President, Vice-President (or President-Elect), Secretary, Treasurer (or Secretary/Treasurer), and Director(s) shall be filled no more than two consecutive years by any one member.

SECTION 4.04 NOMINATIONS

A Nominating Committee, as set forth in these bylaws, shall nominate one or more candidates for each office to be filled by election. The Nominating Committee's proposed slate of candidates shall be noticed to Chapter members a minimum of 15 days prior to the September Chapter meeting. Additional nominations via write-in nomination and nominations from the floor at the August meeting will be added to the slate of candidates.

The final slate of candidates shall be noticed to Chapter members a minimum of 15 days prior to the September meeting at which an election will take place.

If no August meeting is scheduled, the nominating process, as described above, shall take place at the Chapter meeting preceding August.

SECTION 4.05 ELECTIONS

Elections shall be held at the September Chapter meeting. Elections shall be by ballot unless there is an uncontested slate, in which case a unanimous ballot is cast. The Chapter shall notify the Association during the month of September, the names of persons elected as Chapter Officers and Directors.

SECTION 4.06 VACANCY OF OFFICE

If a vacancy occurs in an Office other than the Presidency, the vacancy shall be filled for the remainder of the term by majority vote of the Chapter Executive Committee. If a vacancy occurs in the Presidency, the Vice-President (or President-Elect) shall succeed the President for the remainder of the term. Should a vacancy occur, the chapter shall provide the Association a revised list of Officers.

Any vacancy in the office of a Director or Alternate Director occurring during a term shall be filled for the duration of the unexpired term by ballot to all Corporate members or by a motion at the next chapter meeting at which elections are taking place and a quorum of Corporate members in good standing is present. Name(s) of newly elected Directors or Alternate Directors must be submitted to the Association at least 30 days prior to the Board of Directors meeting which they will attend. Each Director shall be a Director of the Association with the full rights and privileges of a Director. When attending a Board of Directors meeting in lieu of a Director, the Alternate Director shall have the same rights and privileges as other Directors.

SECTION 4.07 NUMBER OF CHAPTER-ELECTED DIRECTORS

By the end of July, the Chapter shall certify to the Association the names of Chapter members who are Corporate Members in good standing. The Chapter shall be entitled to one (1) Director for each twenty (20) Corporate members, or fraction thereof, who are confirmed by the Association to be in good standing. The Chapter may also elect up to two (2) Alternate Directors, if it so chooses.

SECTION 4.08 PRESIDENT DUTIES AND POWERS

The President shall be the executive officer of the Chapter and shall preside at Chapter meetings and Chapter Executive Committee meetings. The President shall appoint all required committee chairpersons and shall serve as an ex-officio member with the right to vote, on all standing and special committees except the Nominating Committee and the Professional Practices Committee. The President shall prepare and sign any correspondence sent by the Chapter. In case the President is unavailable, the Executive Committee may authorize the Vice President (or President-Elect) to prepare or sign correspondence. The President shall report back to the Chapter all action taken on behalf of the Chapter outside of the Chapter meetings.

SECTION 4.09 VICE-PRESIDENT (OR PRESIDENT-ELECT) DUTIES AND POWERS

The Vice-President (or President-Elect) shall have such powers and duties as may be prescribed by the President and the Executive Committee. Unless otherwise specified, the Vice-President (or President-Elect) shall arrange the program and place for each Chapter meeting and shall notify the Secretary of those arrangements preceding each Chapter meeting. The Vice-President (or President-Elect) shall preside over the Chapter meetings in the absence of the President. The Vice-President (or President-Elect) shall carry out the duties of the Secretary and/or Treasurer in the absence of the Secretary or Treasurer. The Vice-President shall serve as an ex-officio member with the right to vote, on the Professional Practices Committee

Should a vacancy occur in the office of the President, the Vice-President (or President-Elect) shall succeed the President for the remainder of the term.

SECTION 4.10 SECRETARY/TREASURER DUTIES AND POWERS

The Secretary/Treasurer shall notify the members before each Chapter meeting as prescribed in these bylaws. The Secretary/Treasurer shall prepare the meeting notice or make arrangements to have the meeting notice prepared and shall announce the time and place for the next Chapter or Executive Committee meeting at each Chapter meeting or no less than 15 days prior to the meeting. The Secretary /Treasurer shall attend each Chapter meeting and Executive Committee meeting and duly record the proceedings. The Secretary/Treasurer shall conduct the Chapter's correspondence and keep a full record thereof.

The Secretary/Treasurer shall submit a quarterly report on the Chapter's business and other matters of interest to the Association no later than 30 days before the quarterly meetings of the Association Board of Directors. The Secretary/Treasurer shall submit the Chapter's annual report to the Association no later than December 31st of each year.

The Secretary/Treasurer shall receive all monies, dues, and assessments, and shall deposit them in the Chapter's name. The Secretary/Treasurer shall pay Chapter obligations and shall report on the treasury at each Chapter and Executive Committee meeting.

The Secretary/Treasurer shall make an annual financial report to the Association on a form prescribed by the Association, no later than March 1st.

SECTION 4.11 DIRECTORS DUTIES AND POWERS

The duties of each Director includes reporting the view of their Chapter at Board of Directors meetings, reporting on such meetings to their Chapter, serving as a Director of the Association, and fulfilling the duties of a Director. However, each Director has a fiduciary duty to the Association, and shall act in the best interests of the Association with respect to

all matters pertaining to the Association.

SECTION 4.12 ALTERNATE DIRECTORS

If a Director cannot fulfill his or her duties as set forth in Section 4.11, one of the Alternate Directors shall complete those duties. If the Chapter has more than one Alternate Director, the President may determine the Alternate Director who shall act in the place of an absent Director.

ARTICLE 5

EXECUTIVE COMMITTEE

SECTION 5.01 EXECUTIVE COMMITTEE COMPOSITION

The Chapter Officers and the Directors shall constitute the Executive Committee.

SECTION 5.02 EXECUTIVE COMMITTEE AUTHORITY AND RESPONSIBILITY

The Executive Committee shall supervise the Chapter's affairs including exercising business and fiscal authority between Chapter meetings, fix the time and place for Chapter meetings, make recommendations to the Chapter, and perform such other duties as specified by these bylaws. The Executive Committee shall be subject to the orders of the Chapter and none of its acts shall conflict with actions taken by the Chapter or the Association. The Executive Committee shall report its recommendations and actions for ratification by the members at the next regular Chapter meeting.

SECTION 5.03 EXECUTIVE COMMITTEE MEETINGS

The Executive Committee shall meet at such time and place or in a manner specified by the President. The President shall inform the Executive Committee members of their meeting time and place or manner of conference. A majority of the Executive Committee members shall constitute a quorum.

ARTICLE 6

COMMITTEES

SECTION 6.01 STANDING COMMITTEES

Standing committees shall be composed of at least three (3) Chapter members. The Chapter President shall appoint Chairs to be ratified by the Chapter, for the following standing committee

1. Education Committee
2. Membership Committee
3. Nominating Committee
4. Professional Liaison Committee
5. Professional Practices Committee

SECTION 6.02 SPECIAL AND AD HOC COMMITTEE APPOINTMENTS

The Chapter shall have such other ad hoc and special committees as may be created from time-to-time by a majority vote of the Chapter. The Chapter President shall appoint Chairs for special and ad hoc committees, to be ratified by the Chapter. These additional committees shall act only in an advisory capacity to the Chapter.

SECTION 6.03 MEMBERSHIP COMMITTEE

A Membership Committee composed of at least three (3) members shall be appointed by the President at his/her discretion when necessary. The Membership Committee shall encourage membership and participation in the Chapter. It shall assist the Secretary/Treasurer in soliciting and collecting Chapter dues and assessments as described in these bylaws. Additional members may be appointed to the Membership Committee from time to time at the President's discretion. The Secretary/Treasurer shall be Chairperson *ex officio*.

SECTION 6.04 EDUCATION COMMITTEE

An Education Committee composed of at least three (3) members shall be appointed by the President at his/her discretion when necessary. The Education Committee shall encourage the continuing education of the members, induce members to serve as teachers in educational programs, promote and present educational programs, and assist educational institutions. Additional members may be appointed to the Education Committee from time to time at the President's discretion.

SECTION 6.05 PROFESSIONAL LIAISON COMMITTEE

A Professional Liaison Committee composed of at least three (3) members shall be appointed by the President at his/her discretion when necessary. The Professional Liaison Committee shall inform members about changes in laws and procedures related to land surveying, influence those changes to benefit the members and the public, and when appropriate express the Chapter's point of view at public meetings. Additional members may be appointed to the Professional Liaison Committee from time to time his/her discretion. The President shall be *ex officio* Chairperson. The Professional Practices Committee shall encourage a high ethical standard of practice in the land surveying profession, encourage compliance with the Professional Land Surveyors Act and other applicable laws, report to the Chapter or proper authorities any occurrences which may need their attention, and cooperate with other professional organizations in pursuing the above stated purposes. Additional members may be appointed to the Professional Practices Committee from time to time at the President's discretion. The Professional Practices Committee shall follow the "Guidelines of the Professional Practices Committee". The "Guidelines of the Professional Practices Committee" shall be reviewed yearly to determine applicability and changes.

SECTION 6.06 NOMINATING COMMITTEE

A Nominating Committee composed of at least three (3) members shall be appointed by the President at the regular Chapter meeting in May. The Nominating Committee shall solicit candidates for the offices to be filled by elections in September. It shall present candidates for Chapter officers as set forth in Section 6.04.at the President's discretion.

SECTION 6.07 PROFESSIONAL PRACTICES COMMITTEE

A Professional Practices Committee composed of at least seven (7) members shall be appointed by the President at

ARTICLE 7

FISCAL YEAR

SECTION 7.01 FISCAL YEAR

The fiscal year of the Chapter shall begin on the first day of January and end on the last day of December in each year.

ARTICLE 8
PARLIAMENTARY AUTHORITY

SECTION 8.01 RULES OF ORDER

[The latest edition of Roberts Rules of Order](#) shall be accepted by the Chapter on all questions of parliamentary law, insofar as such rules are not inconsistent with or in conflict with these bylaws and any special rules of order the Chapter may adopt.

ARTICLE 9
AMENDMENT OF BYLAWS

SECTION 9.01 AMENDMENT OF BYLAWS

These bylaws may be amended by a two-thirds majority of those voting [at a Chapter meeting \(or by written or electronic ballot\)](#), provided that the amendment has been submitted in writing or electronically to each member at least fourteen (14) days in advance. All proposed amendments to the bylaws must be submitted to and approved by the Association. In the event of conflict between the Chapter bylaws and the Association bylaws, the Association bylaws shall prevail.

ARTICLE 10
DISSOLUTION OF CHAPTER

SECTION 10.01 DISTRIBUTION OF ASSETS UPON DISSOLUTION

Upon revocation of charge, dissolution, or winding up of the chapter, its assets remaining after payment of, or provision for payment of, all debts and liabilities of the Chapter shall be distributed to the Association.

Chapter Chartered – [date]

Current Bylaws amended and approved by Association Board of Directors – [date]

Current Bylaws amended and approved by Chapter - [date]